



How to update membership information on our website:

1. Visit our website – nwmontanaestateplanning.org
2. **Member Login** – top left of home page
 - **Username** – preset email address
 - **Password** – temporary password is your FIRST and LAST name, no spaces, first letter of each name capitalized
Example: **FirstLast**
3. Once logged in, your member home page will be displayed. Click on the blue link “Edit Your Member Profile”
4. From here you can:
 - Edit your personal and professional information
 - Upload a professional picture
 - Change your password
 - Update your contact information
5. Hit “Submit” at the bottom and your page will be updated